



BALLINA PLAYERS INC.

AGENDA GENERAL MEETING

18th October 2022

Meeting opened:

PRESIDENT Warwick Binney welcomed members to the meeting and reminded everyone to sign the attendance sheet.

PRESENT:

APOLOGIES:

1. **Confirmation Of Minutes of General meeting held on:** 19th July 2022

Moved:

Seconded:

2. **Business arising from these or Management Minutes – Presented by WB-President:**

12th July, 9th August, 13th September

- Facility works commissioned / completed at Ballina Players Theatre
 - o Painting – External walls
 - o Gutter Cleaning and Repairs
 - o Key Register and Reconciliation
 - o Renewal of property lease with Ballina Council
 - o Development of Venue Hire Application form
 - o Doors and signage - Staff area/Kitchen
- Future facility works discussed for Ballina Players Theatre
 - o Micing Area in Green Room
 - o Rear Courtyard fencing & Security
- Update on Ballina Players productions in 2022-2023 – Warrick
 - o Clue On Stage
 - Summary overview
 - o I Love You, You're Perfect, Now Change
 - Summary overview
 - o Mamma Mia
 - Summary update
 - Audition update and feedback
 - Charity Nights confirmation
 - o Moana Junior
 - Summary update
 - Audition update and feedback
- Update on DRS EOI process
 - o Meeting held Tuesday 6th September
 - o Planned development of Policy & Procedures
- Publicity
 - o General update – Social Media/Radio
 - o Video Promotion Project – Engagement of Daniel Pereria



- **2023/2024 Season Submissions**
 - o Presentation of submissions received
- Updates - Other
 - o Development of Google Calendar
 - o Summary & Update on subscriptions
 - o Phone forwarding

3. Inward Correspondence & Responses:

Received from	Subject	Response
Aiden Schofield	Hire of Theatre Opportunity	Theatre unavailable on required dates and times.
Xavier / Emmanuel & Coast	School invites to Awards	Accepted and Committee members to attend for presentation.
Brett Schofield (Neighbour)	Various – Re Painting of external Theatre walls	Meeting held and discussions on painting. Final acceptance of colour and contribution.
Kristen @ Fusing	Submission or requested dates for Fusing use of the Theatre 2023	Acknowledged and advised response would occur pending 2023/2024 Show Submissions.
Ballina Council	Lease renewal for Swift St Theatre:: 9 th August – Council has resolved to renew lease at July Ordinary Meeting. 19 th Sept – Lease received for review and execution	Lease under review as per Committee Minutes – 11/09/22
Jenny Dowell	Request to amend ILYPNC tickets	Acknowledged and complete
Emmanuel Anglican College	Invitation to use Complimentary Ticket for “Matilda” school performance	Acknowledged with thanks.
Malcolm Nott	Waste Bins @ BP Theatre	Acknowledged and actioned
Gold Coast Theatre Alliance	Various comms re meetings and events.	Acknowledged
Ann Staughton (via website)	Advising BP of a scald to hand when using ZIP Water Heater in Café / Bar area	Acknowledged and actions put in place to investigate and avoid repeat injury.
NSW Gvt	New Associations Incorporated Regulation 2022 relating to Postal ballots or electronic ballots and their Model Constitution	To investigate further
Gabrielle Lofthouse	Membership Application	Actioned
Jacqueline Alinaitwe Senior Electorate Officer Office of Tamara Smith, Member for Ballina	Request to use Theatre for a meeting 6/7 Dec 2023	Acknowledged and seeking more information

4. Outward Correspondence & Responses:

Sent to	Subject	Response
Committee	Meeting changes various	
Committee emails	Committee discussion and feedback only	Responded
4 x DRS EOI Individuals	Request to each nominee to attend Introduction Meeting with President & Secretary	Responded and complete

