



BALLINA PLAYERS INC.

AGENDA GENERAL MEETING

17th October 2023

Meeting opened:

PRESIDENT Warwick Binney welcomed members to the meeting and reminded everyone to sign the attendance sheet.

PRESENT:

APOLOGIES:

1. **Confirmation Of Minutes of General meeting held on:** 18th July 2023

Moved:

Seconded:

2. **Business arising from these or Management Minutes – Presented by WB-President:**

11th July, 8th August, 12th September

- Facility works commissioned/planned at Ballina Players Theatre
 - o Signage – Café
 - o Eftpos/Sales system
 - o Revision of Duty Manager Role & Responsibility
 - o Vandalism, unauthorised entry & waste
- Update on recent Ballina Players productions in 2023-2024 – Warwick
 - o Avenue Q
- Update on Ballina Players productions in 2023-2024 – Warwick
 - o Beautiful – The Carole King Musical
 - o Lion King Junior
 - o Are you being Served?
- Publicity
 - o General update – Social Media/Radio
 - o Sponsorship review
- Update on third-party usage of the theatre
 - o Family History – Continues
 - o Funsing – Continues
 - o Vocal Coaching
- Ticketing
 - o Proposed ticket pricing adjustments for 2024 season
- Grants & Funding
 - o No update
- 2024 Season Submissions
- Due Diligence
 - o Working with Children checks
 - o Responsible Service of Alcohol
- Update on Sub-Committees



3. Inward Correspondence & Responses:

Received from	Subject	Response
Scope Club of Ballina	Thanks for Charity night that raised \$4000	Nil – Raised at Committee Meeting
Scope/Red Cross/SeaBird Rescue/Lennox View	Various comms regarding planning and agreements for Charity Nights @Beautiful	Acknowledged
Ballina Shire Council	Info regarding changes to Food Safety Supervisor Requirements	No action
Gold Coast Theatre Alliance	Various comms re meetings and events.	Acknowledged
NR Suicide Prevention and Awareness Group	Dr Jenny Dowell - Request to be considered for a Charity Night in 2024 season	Acknowledged
2023/2024 Schedule	Various communications with Project teams following acceptance and completion of 2023/2024 schedule of shows	Actioned
Hal Leonard	Beautiful-The Carole King musical licencing information	Acknowledged and managed by PM(s) and Treasurer
2024/2025 Schedule	Various communications with potential project teams following the issuance of the Proposal pack	Actioned
Kristen Lodge @ Funsing	<ol style="list-style-type: none"> 1. Complaint about state of theatre post adult show rehearsal & impact on Funsing 2. Request for 2024 Funsing dates 	Actioned & Acknowledged

4. Outward Correspondence & Responses:

Sent to	Subject	Response
Committee	Meeting changes various	Responded
Committee emails	Committee discussion and feedback only	Responded
Show emails	Committee / Production Manager and Directors discussions and feedback only	Responded
Scope/Red Cross/SeaBird Rescue/Lennox View	Various comms regarding planning and agreements for Charity Nights @Beautiful	Responded

5. Treasurer's Report

Moved: Seconded:

General Business:

- Next Meeting- 2024 General to be confirmed.

Meeting closed at:

PRESIDENT'S SIGNATURE: