



Meeting Time: 6:00pm
 Meeting Start: 6:06pm
 Meeting Finish: 7:00pm
 Attendance in Person: Peter Harding – President - Chair

Diana Mason – Vice-President, Karen Harding – Secretary, Ken Jones - Treasurer

Committee: Deb Johnston, Mike Sheehan, Candace Baldwin, Iesha Williams, Teri Adamson

Item:	Raised By:	Matter For Discussion:
1	Karen	Confirmation of Minutes from last meeting,
		Motion: That the minutes from the meeting 13th May 2025 be accepted as a true and accurate representation of the meeting.
		<i>The minutes from May will be ratified next month.</i>
2	Ken	Treasurer Reports for April and May
		Motion: The Treasurer moves that the financial statements from April be accepted.
		Moved: Ken Jones Seconded: Mike Sheehan All who read in favour. Approved.
3	Ken	New Members
		<i>There were no new members this month. There are still three outstanding members involved in Chicago. Iesha will sort it out tomorrow night.</i>
4	Ongoing	Policies and Procedures
		<i>Some updates have been processed, yet to be finalised.</i>
5	Kate Peters	Change of Date
		<i>Kate has requested a change of date for their show. We could potentially host them on 26-28 September. Peter will talk to Paul and confirm.</i>
6	Karen	Onstage request
		<i>Kristen has requested an invoice for their Christmas hire so they know what costs they are up for. Ken will give an estimate for now, and finalise the amount after the annual CPI data has been released.</i>
7	Peter	VIPs
		<i>Candace yet to send list across to Peter.</i>
8	Ken	Newcastle Permanent update
		<i>The Newcastle Permanent account has been opened. NAB accounts and Macquarie yet to be closed. Ken would like to discuss further next meeting.</i>
9	Karen	New Sponsor update
		<i>McGrath Team Mills' logo is in the Chicago program. They came to Opening Night, very positive feedback. They are also keen to help us in anything unusual and ask us to keep them in mind.</i>
10	Karen	Charity update
		<i>Karen has spoken to the charities for Chicago and all are keen and excited for their upcoming shows. All have sold out except for Paradise who are not concerned believing they will sell out soon.</i>
		Licensee Update
		<i>There are more volunteers needed with RSA's for the bar.</i>
		General update and matters arising in prior period
		Pest spray
		<i>Still to be booked.</i>



Facility:	Peter	Aircons
		<i>We now have a new aircon in the SM area which is making a difference especially for those who feel the heat. The aircon in the dressing room upstairs has been repaired.</i>
		Outside Toilet
		<i>Have not yet heard from Council.</i>
		Disabled Toilet
		<i>We have not yet heard from Council. But will not press till after Chicago so as not to interrupt availability.</i>
		Awning
		<i>Have not yet heard from Council.</i>
		Snake
		<i>A 50 meter snake was put through for the sound by Peter. It has 24 channels going one way and 8 channels going back the other way, so there is plenty of room to navigate the sound for bands in the future. Thank you Peter.</i>
		Speaker in Foyer
		<i>Peter installed a speaker in the foyer. It is aiding in the ambience preshow and allows those in foyer to hear the show during the performance as well as patrons hearing when the raffle is on.</i>
		Security Lights
		<i>The kitchen security light and front of building security light were repaired.</i>
Driveway Parking		
<i>Some members are parking on the driveway for extended periods. Other members may need to unload, or an ambulance access in case of emergency. Parking on the driveway is to be discouraged both during and out of shows.</i>		
Publicity:		Social Media Update
		<i>The socials are looking good. Thanks Liz.</i>
		Website changes/updates
		<i>None this month.</i>
		General Marketing
		<i>Mike - Mail Chimp (Our bulk email provider) is heading towards the limit of our free account. Mike to look at perhaps a second account? And to keep us updated.</i>
Current Show Updates:		
	Chicago	In production. Completely sold out. Receiving lots of good feedback.
	Spamalot	In rehearsal. Where it is supposed to be.
	Georgy Girl	Where it is supposed to be.
	Christmas	Peter and Karen raised that this show may not go ahead. It was originally planned as a filler for no junior show, but previous committee booked in Anne Of Green Gables for January. If Christmas does not happen it will ease the load on the December period. A final decision to be made for the next meeting.
	Anne Of Green Gables	A request was made for perhaps removing the first row of tables for a band pit during the show. As this would have a significant impact on the revenue raised from the show, the request was denied.



General Business:		
		Mike WWC update. Mike is in contact with last two outstanding from Chicago.
		Motion: As the WWC is so important for the safety of our young people (and leaves the theatre vulnerable if not provided) all future casts are to be given two weeks from the meet and greet to supply or provide proof of application or they will need to be removed from the show.
		Moved: Peter Harding Seconded: Ilesha Williams All approved
		Diana: The in auditorium toilet curtains keep getting left open during show. Can we add magnets to aid in the closing? Ilesha will look at installing magnets on the curtain.
		Ken: Would like to be on the proposed east extension task group.
Next Meeting:		8th July
Meeting Closed:		7:00 PM