

# General Meeting Minutes

Tuesday 21st October 2025

Meeting Time: 7:00pm  
 Meeting Start: 7:04pm  
 Meeting Close: 7:36pm

Present:		Peter Harding (Chair), Karen Harding, Robin Quinlivan, Lyn Gale, Di Ennew, Allen Ennew, Diana Mason, Liz Van Eck, Fran Legge, Deb Johnston, Lynn Gough, Candace Baldwin, Ken Jones, Mike Sheehan, John Hannaford, Megan Elliott, Paul Belsham, Archie Mason-Reynolds, Zachary Walsh, Shirley Scott, Cathy Puglisi
Apologies:		Iesha Williams, Teri Adamson, Tony Puglisi, Barbara Stephens

Item:	Raised By:	Matter For Discussion:
1	<i>Karen</i>	<i>Confirmation of Minutes from last meeting,</i>
		Motion: That the minutes from the meeting in July 2025 be accepted as a true and accurate representation of the meeting.
		The minutes have been posted, but not enough time for people to read. They will be ratified next meeting.
	<i>Peter</i>	Business arising from these or Management Committee Minutes August and September.
		<i>Facility -</i>
		The failed outside lights have been replaced and two more are on order. The light at the side of the theatre now covers a larger area. The light under the tree will be colour changing, the price was around the same as a single colour, but will give us more flexibility.
		During this period we had another Douse fire inspection. They decided we needed another light above the stage right stairs and that we need signs on the crash doors to instruct people that it is a door and to push to open. The lights have been installed and the signs will arrive next week.
		The situation of the damaged toilet block outside - conversation with council has gone on a while as the original person retired without passing on information. The new person has been finding their feet and has now sent out the engineers to assess the building. Peter and Council are currently in deliberation as to when is the best time to repair it without blocking off the emergency exit during a production and also discussing when will be best for repairing the inside disabled access toilet.
		<i>Mirrors</i>
		During rehearsal for Chicago the Masonic Hall was hired with use of their mirrors and the dancing of Chicago was greatly improved. The committee has allocated finances for mobile mirrors to be made. Peter and Paul have been in discussion and have drawn up plans and will make them when the show schedule allows.
	<i>Batteries</i>	
		The current system for batteries for the body mics is not sustainable due to cost and environmental factors. Rechargeable batteries are usually 1.2 Volts which, when used in our system means that even at full charge, they represent as flat. Finding a 1.5 volt rechargeable system was difficult but Peter has sourced them. The outlay will save us a lot of money in the future and be far less wasteful.

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2		<i>Lights</i>
		During Chicago we used LED beam lights to light the cyclorama. Our original cyc lights were too bulky and caused shadow on the cyc when using projection. Peter has sourced some 8w waterproof LED bars that come with their own leads. These lights can be used to light the cyc, but also elsewhere.
		<i>Projector</i>
		Money has been allocated for a second projector so that we can use projection on both the cyc and the scrim during the same production.
		The new cyclorama has been set up so that it can be rolled up and down in between shows. Two people are needed to do it, but it gives us versatility.
		<i>Business Review</i>
		The Committee held a Business Review meeting. Many of the questions posed were filling in information on some of the processes that are involved in the running of the theatre, but significant items were:
		A price rise on ticketing of \$2.50 per ticket was decided for next year beginning from the sale of next year's subscription. We have not had a price rise for three years, the rise is less than CPI and it was decided that to do a small price rise regularly was better than leaving it longer and doing a large price rise.
		The membership officer is no longer limited to the treasurer and can be done by someone else. Discussion was had as to what that entails: Being at every show meet and greet to take memberships, liaising with the treasurer to ensure that both the form and the money have been submitted before the application goes to the committee for approval, liaising with the FOH roster person to ensure that those on the roster have current membership and maintaining the spreadsheet of current and past members.
		<i>2026/7 Season</i>
	The 2026/7 season was announced last Saturday at the 70th celebration. June: A Chorus Line, August: The Wedding Singer, Novemebr: The Rocky Horror Show, January: Pending, March: Mother and Son.	
	<i>70th Birthday: Report</i>	
	Overall many stated that they enjoyed the evening.	
	Ballina Players received a letter from Eddie and Mary Richards. Congratulating us on a wonderful evening, thanking us for the invitation and wishing us continued success for the future.	
	Peter applied for an RSL in kind Club Grant for our event. We received an email from them recognising the remarkable contribution that Ballina Players has made to our community and that we were approved for the grant which will credit us \$1600.00 off the bill for the event.	
3	<i>Vacancies</i>	<i>Costume Department and Social Media/Publicity</i>
		Lyn Gale has overseen our costume department for well over 15 years and is now stepping down. We thanked Lyn for her time and for doing an excellent job and called for expressions on interest for the role to be sent to Committee.  Liz Van Eck has been running our Social Media campaign and publicity with The Wave Magazine since 2021 and is stepping down. A request for those interested in being involved to express interest to the Committee. Ilesha Williams is willing to take on the role.
4	<i>Show Updates:</i>	
	<i>Spamalot</i>	Was 92 % sold. There were lots of positive comments from the patrons. It was definetly a success.

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	<i>Georgy Girl</i>	Paul: We are two and a half weeks out from opening. Now at the pointy end, trying to tie it into a bow, we think we're on target.
	<i>Anne Of Green Gables</i>	Jacquie sent in a report. They have had their auditions which over 80 people turned up to. The Show is cast and progressing well.
	<i>Afraid of the Dark</i>	Fran: We are at the blunt end, auditions will be held on the 2nd and 4th of December.
5	<i>Ken</i>	<i>Treasurer Report for Third Quarter: July to September</i>
		The September financials were posted. Business trading well as it has the last couple of years. The profit for this 9 months is a bit behind last year for this time, but next years royalties have already been paid. Peter and Ken did a write off of assets that were no longer valid. We now have over \$400,000 in the bank ( <i>Well on the way to saving for our next extension</i> ) and doing quite well cash flow wise. With the success of the program ahead he can only see it growing. All good.
		Motion: That the financial statements from July to September be accepted.
		Moved: Ken Seconded: Di Ennew
6	<i>Correspondence</i>	
	Invoices	Forwarded to Treasurer
	Committee emails	Committee discussion and feedback
	Show emails	Committee / Production Manager and Directors discussions and feedback
	Charity Groups	Various communications regarding planning and agreements for Charity Nights 2025 season
7	General Business:	
	Mike Sheehan	Received a phone call from Garry Williams thanking the organising committee for putting on a great night. Allen commented that he had several people thank him for starting Ballina Players with Joan that he did not even know and that it meant a lot to him.
		Received a phone call from Rod Ramsay asking if we can knock down the tree out the front of the theatre. Peter replied that Council will not let us take it down atm as it has heritage.
		Rod also congratulated us on a great night at the 70th.
	Liz Van Eck	Asked if committee had received her emails. Karen replied that yes they had been received, a reply will be sent shortly.
	Lynn Gough	Asked if we could buy a new camera for backstage conductor. Peter said that the connections need adjusting. The current camera has infrared to cope with the low light levels and is not a standard camera but Peter will look into if there may be a better solution.
	Di Ennew	What has been done in the upstairs dressing room is good, but when will it be completed. Peter replied that the materials for completion have been purchased but that finding time between shows when the room is empty and other commitments has been a challenge. It is on the list to be done.
	Candace Baldwin	Candace received a message from Lloyd Morris from Paradise FM saying that he had a great time at the 70th and that he gave us a shout out on Monday mornings show. Peter asked whether we could get a recording of what he said. Candace will ask Paradise.
Di Mason	Commented that she was in the op shop and that they were playing the Seekers. She asked them what were they playing and lady replied that they were playing "The Sneakers".	
8	Next Meeting:	17th February 2026 - AGM
9	<i>Meeting Close</i>	7:36:20