



Committee Meeting Minutes

Tuesday 14 October 2025

Meeting Time: 6:00pm
 Meeting Start: 6:03pm
 Meeting Close: 6:52pm

Attendance in Person: Peter Harding – President - Chair
 Diana Mason – Vice-President, Karen Harding – Secretary, Ken Jones - Treasurer
 Committee: Deb Johnston, Mike Sheehan, Candace Baldwin, Iesha Williams, Teri Adamson

Item:	Raised By:	Matter For Discussion:
1	<i>Karen</i>	Confirmation of Minutes from last meeting,
		Motion: That the minutes from the meeting 8th July 2025, 12th August 2025 and 10th September 2025 be accepted as a true and accurate representation of the meetings.
		These minutes were all approved by email during the preceding month.
2	<i>Ken</i>	Treasurer Reports for September
		Motion: The Treasurer moves that the financial statements from September be accepted.
		Moved: Ken Seconded: Candace Approved
3	<i>Ken</i>	New Members
		23 new members - approved
		Junior Members: Roxanne Anderson, Imogen Anderson-Grace, Milla Harris, Anouk Hockings, Peyton Holmes, Tee Ireland, Toby Meany, Paloma Morgan, Adeline Muller, Florence Muller, Harvey Muller, Eva Skeet, Sophie Scott, Phoenix Stevenson, Ella Terjesen, Stella Wailes, Samantha Woolridge
		Adult Members: Alicia Burton, Kathryn McMillan, Meghan Meany, Darren Muller, Jaime Muller, Emily Wailes
4		Next year program responses
		All the directors from our proposed 2026/7 line up have responded and confirmed their dates.
5		When to Officially Announce next years program.
		We will officially announce next year's program on Saturday night at the 70th Celebration. It can then be released on the website and through social media and the patron emails.
6	<i>Karen</i>	Noted that we need to add our new account details of the Newcastle Permanent account to the members form.
		Mike will update it on the website, Karen will update and email the new forms to Mike so that they can also be uploaded to the website.
7		Update on 70th
		Iesha is arranging a playlist for incidental music, and the props for the photobooth. Iesha has contacted most participants for our Friday night rehearsal, Karen will contact Cathy and Sheena.
		Licensee Update
		Peter raised a concern over under age members working Front of House. A reminder to us that they cannot handle the wine for the raffle, and that due to legislation re alcohol handling that it is best if they don't handle any glasses or bottles that still have alcohol in them when clearing the tables.

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Facility:	Peter	Mike asked what age can they work Front of House. It was stated that generally Front of House workers should be 16+ although exceptions can be made if they have a parent or other adult that is willing to supervise/watch over them.
		General update and matters arising in prior period
		The outside light has been replaced, new light ordered for the tree, Douse has come this week to instal another light, and have requested that all the doors with crash bars need a sign above them to let the public know to push.
		Council Matters
		Council has contacted and sent engineers out to look at the outside toilet roof.
		Peter noted that the flouros in the kitchen need replacing, he has replacements and will fix.
Publicity:		Social Media Update
		Website changes/updates
		General Marketing
Current Show Updates:		Georgy Girl, Anne Of Green Gables, Afraid Of The Dark
	Georgy Girl	Moving along nicely. Paul is very happy with where they are at.
	AOGG	Jacque sent in a detailed report. They are having some difficulties with rehearsal space, but singing is going well, cast is enthusiastic. They are still in need of a lighting person, but otherwise all is good.
	AOTD	Fran is moving the audition date, but looking forward to getting started.
General Business:		
	Ken	Ken requested that while Karen was adjusting the membership form could a section of "Where did you hear about us?" be added. Karen will adjust.
Next Meeting:		11th November - 6pm
Meeting Closed:		6:52pm